

HOUSING & REDEVELOPMENT AUTHORITY OF CLAY COUNTY
Regular Meeting of July 16, 2026

BOARD MEMBERS PRESENT:

Tia Braseth, Anthony Dillard, Cecil Johnson, Greg Lemke, Paul Krabbenhoft-Clay County
Commission Liaison.

BOARD MEMBERS ABSENT:

Bethany Peterson

STAFF PRESENT:

Dara Lee, Dawn Bacon, Jill Cossette

9:31 A.M. REGULAR MEETING CALLED TO ORDER:

AGENDA:

Commissioner Lemke made a motion to approve the agenda. Commissioner Braseth seconded the motion, and it carried unanimously.

MINUTES FROM THE JULY 16, 2026, REGULAR MEETING:

Commissioner Johnson made a motion to approve July 16, 2026, regular minutes. Commissioner Braseth seconded the motion, and it carried unanimously.

CITIZENS TO BE HEARD:

No citizens to be heard in person.

Director Lee reviewed a letter of complaint from a client that has concerns that we are calculating the incorrect amounts for his portion of rent. The Minneapolis Field Office has confirmed the calculation. The staff has emailed him with the appeal process multiple times. The client has never gone through the appeal process properly. The board requested that Director Lee respond to the participant since they did not complete the appeal process.

TREASURER'S REPORT

Director Lee reviewed May budget reviews. Overall, the projects are performing as anticipated.

Commissioner Lemke made a Motion to accept and file the Treasurer's Report. Commissioner Braseth seconded the motion, and it carried unanimously.

2025 AUDIT PRESENTATION

Brian Opsahl from Brady Martz was present at the meeting to discuss the 2025 Audit Report.

The 2025 Audit was reviewed by the auditor who stated there were no difficulties or disagreements and appreciates all the assistance from staff. The audit was “clean” with no findings or concerns noted.

A motion was made by Commissioner Braseth to accept and file the annual audit. Commissioner Lemke seconded the motion, and it carried unanimously.

CLAY COUNTY COMMISSION JOINT MEETING

Director Lee reminded the Commissioners of the joint meeting with the Clay County Commission. This will be held at the Clay County Courthouse on Tuesday, August 18, 2026, from 1:00p.m.-2:00 p.m.

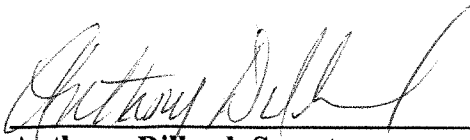
IT SYSTEMS UPDATE

Director Lee discussed an interruption in IT availability that had no significant impact on agency operations.

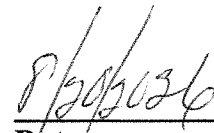
PROJECT OVERVIEWS and UPDATES

Director Lee provided updates on the projects. The projects continue to do well except for River View Heights. There was another insurance claim for a fire that was intentionally started on the 13th floor on June 28, 2026. The elevators were inoperable. Staff did an exceptional job helping the tenants. There is a significant amount of water damage. The extent of the damages is still unknown.

10:54 A.M. MEETING ADJOURNED



Anthony Dillard, Secretary



Date